

# EMS

## ***FAST-TRACK***



# **STUDENT HANDBOOK**



**Camp Liberty**  
15719 Alabama Highway 157  
Battleground, AL 35179  
844-VET-2-EMS

NEW 09/22

## WELCOME TO EMS *FAST-TRACK!*

The leadership of Liberty Communications, LLC, which owns and operates *Camp Liberty* in Battleground, and executes EMS Fast-Track, is pleased to have you joining us!

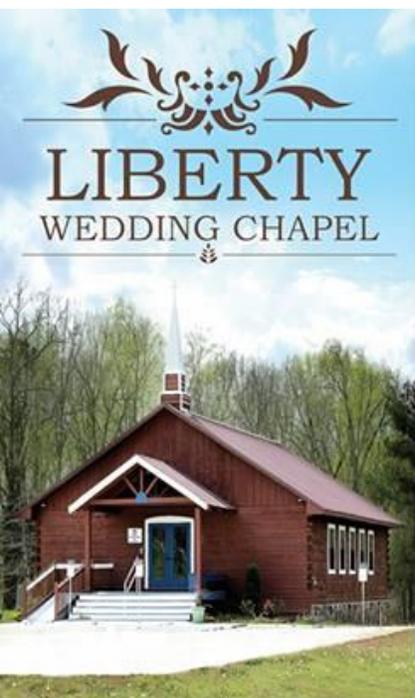
You are about to embark on a very hands-on and practical approach to learning pre-hospital EMS. Our goal to help you prepare for the real-world challenges we face today as EMS providers. This course is designed around real-world simulations and a systematic approach to assessment.

The purpose of this Student Handbook is to provide information that will help with questions and pave the way for success in EMS Fast-Track. Not all policies and procedures are included. This Student Handbook is not a legal contract.

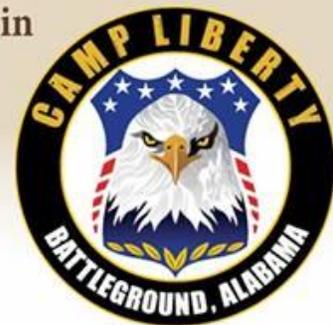
Liberty Communications, LLC reserves the right to make any revisions, deletions or additions to the policy and procedures contained herein. Those changes will be provided to students in updated versions of this Student Handbook and provided to current students through course instructors via syllabi or by email or other written means of communication.

Policies listed here apply to all students in EMS Fast-Track programs of study. These policies are in addition to or compliment Camp Liberty policies.

This Student Handbook is effective September 1, 2022.



Camp Liberty, site of the Liberty Wedding Chapel, in *Battleground, Alabama* is proud to call Cullman County our home.



*“From the sight of the huge American Flag, to the sound of the ‘Star Spangled Banner’ played each day, it’s clear that Camp Liberty is a very special place.”*

- Affordable Weddings and Receptions
- Parties, Meetings and Training Programs
- Church Camps and Retreats
- Family, Class and Military Unit Reunions
- Pool Parties, Company Picnics and Team Events
- Comfortable Lodging for up to 150
- Commercial Kitchen and Dining Hall
- Spacious 5,200 sf Reception Hall
- Zip Lines and Ropes Course
- Military and Law Enforcement Discounts

[camp-liberty.com](http://camp-liberty.com) ★ [libertyweddingchapel.com](http://libertyweddingchapel.com)



Please call us today at **844-962-1776** to discuss how we can be the site of your next special event.



### Receipt of the EMS Fast-Track Student Handbook

I hereby acknowledge receipt of a digital copy of the EMS Fast-Track Student Handbook. I agree to read, abide by and enforce the standards, policies, and procedures defined or referenced in this document.

The information in this Student Handbook is subject to change at any time. I understand that changes in policies may supersede, modify or render obsolete the information summarized in this document. As the corporation provides updated policy information, I accept responsibility for reading and abiding by the changes. I understand that no modifications to contractual relationships are intended by this Student Handbook.

If my attendance in EMS Fast-Track is sponsored by an organization or agency, I further understand that I am accountable to compliance with that organization or agency’s policies. If there is a contradiction between the guidance in this Student Handbook, and the policies of my sponsoring organization or agency, I will contact the Program Director for clarification.

I understand that I have an obligation to inform the Program Director of any changes in personal information such as phone number, address, etc. I also accept responsibility for contacting the Program Director if I have questions or concerns or need further explanation.

### EMT Certification Waiver

The EMT class taught by Valkyries Austere Medical Solutions is a Certification only program and is not accredited. Completion of this course will not result in accumulation of college credits and this certification may or may not be accepted by educational institutions when pursuing a higher level of licensure or education.

Below are two local colleges that offer EMT certification courses:

Wallace State Community College  
801 Main Street Northwest  
Hanceville, AL 35077  
256-352-8000  
[www.wallacestate.edu](http://www.wallacestate.edu)

Calhoun Community College  
6250 US Hwy 31  
Tanner, AL 35609  
256-306-2500  
[www.calhoun.edu](http://www.calhoun.edu)

Feel free to contact the college of your choice to verify whether they will accept your EMT Certification in the event you choose to further your EMS education.

The above is acknowledged, as certified by my signature below.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**



## PROGRAM MANAGEMENT

EMS Fast-Track is a collaboratively effort by three teams of dedicated professionals:

- Liberty Communications, LLC:** A Delaware Limited Liability Corporation, registered as a foreign corporation in the State of Alabama, which provides a variety of educational and consulting services. Liberty Communications, LLC, in partnership with the non-profit Liberty Leadership Institute (an Alabama 501(c)3), has developed EMS Fast-Track as a means to provide training for military veterans leading to certification as a Nationally Registered Emergency Medical Technician (NREMT), a high-demand industry. The primary purpose of Liberty Communications, LLC is to support those who serve in uniform – past, present and future – while instilling traditional American values. In addition to executing a worldwide Army-oriented, high-adventure career exploration program for young men and women ages 13-18 - *Extreme Military Challenge! (XMC)* - Liberty Communications owns and does business as Camp Liberty, XMC Tactical, Ranger Corporate Adventures and EMS Fast-Track. Liberty Communications, LLC developed, owns and executes the EMS Fast-Track program.
- Global Medical Response, Inc. (GMR):** With more than 38,000 employees, Global Medical Response's (GMR) family of companies deliver compassionate, quality medical care, primarily in the areas of emergency and patient relocation services in the United States and around the world. GMR maintains and operates many brands within their service communities, including ground, aviation, firefighting, rapid response and much more.
- Valkaries Austere Medical Solutions, LLC (VAMS):** An Alabama Limited Liability Company focusing on pre-hospital emergency medical training and serving predominately military, law enforcement and emergency medical professionals worldwide. VAMS instructors bring an extremely strong military and emergency medicine background into each class, providing a real-world education preparing students for a successful EMS career.



### Program Leadership

**Course Director**  
**Course Coordinator**  
**Primary Instructor**  
**Assistant Instructor**  
**Medical Director**  
**Camp Liberty Liaison**

Mr. Joseph M. Land, Sr.  
 Aaron Jamison, NREMT-P  
 Willow Chavez, NREMT-P  
 Adam Voydic, NREMT-P  
 Dr. Scott Warner, MD  
 Dr. Robert Montague, DMA

## OVERVIEW

### Mission

*“The Mission of EMS Fast-Track is to prepare students in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains at the Emergency Medical Technician-Basic level”*

### Vision

*“To be recognized as a leader in EMS education, focused on military professionals and their family members, as they transition from service in the Armed Forces to serving their civilian communities.”*



### Guiding Principles

To effectively accomplish our Mission and Vision, we subscribe to the following principles:

- The health, safety and well-being of our students and cadre is always our #1 priority. We will keep the program safe, well-supervised and within the standards of effective risk-management.
- We will endeavor to provide a program which is challenging, realistic and rewarding. We will ensure the program is an accurate reflection of service as an Emergency Medical Service (EMS) professional, based on the standards of today's EMS industry.
- Provide a program heavily focused on experiential learning, enhanced through a variety of training aids, real-world scenarios and formal classwork. We will encourage students to test their limits while ensuring a safe and realistic training environment.
- We are a training ground for tomorrow's EMS leaders. We will endeavor to capitalize on the military experience and mission-focus which is intrinsic to the uniformed service of our students.
- The wear of a uniform is a privilege that we take seriously. We will be exceptional representatives of the EMS industry, while retaining the personal pride and professional bearing associated with our past military service.
- Communication is essential to success. All students and cadre are encouraged to communicate openly and honestly.
- We pride ourselves in providing a high level of detailed and professional education which is reflective of the consistent excellence of our program.
- Ensure all cadre are highly competent, and maintain competence, in the positions they hold. We are absolutely NOT a “...those who can DO, those who can't TEACH...” environment. All of our instructors are seasoned real-world professionals who have made the transition from the Armed Forces to EMS.

## Goals

The primary focus of EMS Fast-Track is transitioning or currently serving military personnel, or current law enforcement or fire fighter personnel. This may include active-duty personnel generally within 18 months of their discharge date; separating or retiring personnel; National Guard or reserve personnel, Honorably Discharged veterans, military family members; or graduates of Camp Liberty's Cadet Medic School who are age 18+. However, other highly-motivated and qualified civilian applicants may be enrolled, provided at least 75% of the students in each class has a military affiliation.

The program is designed to provide a commonality of training among students, capitalizing on their military service and experience. As a result, students are trained to make a rapid and effective transition to continued service in the EMS industry.

EMS Fast-Track prepares students to be the future leaders of a profession built upon changing lives in moments of need and around the well-being of our communities through the highest quality education and student success resources.

We will provide orientation to career progression within the EMS industry, ranging from Dispatcher to Emergency Medical Technician to Flight Medic to Base Operations Manager. When feasible, this may include on-site visits, presentations by current employees, flight operations visits, one-on-one counseling, etc. This will include one-on-one counseling to ensure the student can fully benefit from the student's level of military experience, while developing a career progression plan based on the company's needs and opportunities.

## Benefits through Global Medical Response

Key to the value of EMS Fast-Track is the ability to place assist applicants with securing employment with EMS industry leaders, including Global Medical Response (GMR). Students who are sponsored by GMR will attend with the caveat that training will be provided in exchange for a commitment of employment. Such employment may be full-time, part-time or on-call, as agreed to between the student and GMR.

For those who are attending EMS Fast-Track through GMR, the following applies:

- GMR will provide hiring preference to qualified Honorably Discharged military veterans, with a clear path of progression which gives the opportunity to utilize their skills and experience to the benefit of GMR and their local communities.
- Military personnel (including active duty, veterans, National Guard, Reserve, and Cadets who have completed the Camp Liberty Cadet Medic School) who have completed EMS Fast-Track – EMT-Basic program, and are employed by GMR, will receive a sign-on bonus of \$2,000, based on:
  - Qualified as an EMT-B; and,
  - Completed all required GMR on-boarding training and requirements; and,
  - Satisfactorily worked a total of 160 hours to receive first payment of \$1,000; and,
  - Worked a total of 960 hours to receive second payment of \$1,000; and,
  - Provide at least three qualified leads for prospective participants in EMS Fast-Track program; and,
  - Maintained good standing as an employee.

- Graduates of EMS Fast-Track credited with direct recruitment of a qualified military student of the program for a future class, who goes on to work for GMR and upon completion of 160 hours of work, shall be eligible for a \$500 Recruiting Bonus per student for up to six bonuses equaling \$3,000. The employee credited with recruitment must be an employee in good standing to be eligible to receive a Recruiting Bonus.



## STILL CALLED TO SERVE? PUT YOUR CIVILIAN CAREER ON THE FAST TRACK

Your service in the Armed Forces has come to an end, but the desire to serve others in a rewarding, high-energy and mission-critical environment remains. Your skills uniquely qualify you for a career in Emergency Medical Services (EMS), and we can help you launch this next chapter in your life with **EMS Fast-Track**.

### Condensed and Intense Program Offering

- Complete all academic credentialing requirements in approximately 30 days
- Train with other military veterans from all branches in a highly immersive, residential environment
- Have a job waiting for you upon graduation and fast-track your civilian career
- Develop a career within EMS that takes full advantage of your mission-focus, leadership and commitment to excellence

EMS Fast-Track takes place at Camp Liberty in Battleground, Alabama and is open to former military transitioning to civilian roles, military family members and even those without any military affiliation. The expedited training is provided by seasoned instructors, working in partnership with Global Medical Response (GMR), the nation's leading provider of ground and air medical transportation.

### About EMS Fast-Track

- Free four-week training if you contract to work for GMR upon graduation, including a \$2,000 hire bonus
- Instruction for career opportunities as Emergency Medical Technicians (EMTs) and Emergency Vehicle Operators
- Hands-on clinicals, CPR/AED Certification, Tactical Casualty Care Certification
- Eligible for the DoD SkillBridge program. Training will be conducted at Camp Liberty, followed by on-the-job training at one of our many locations nationwide

Start your path to continue your service to others at Camp Liberty. Begin your career in EMS in the shortest time possible.  
**844.838.2367 | EMS@camp-liberty.com**



**NOTICE:** Liberty Communications, LLC (d/b/a Camp Liberty and EMS Fast-Track) is not owned, operated or controlled by Global Medical Response (GMR). Inclusion of reference to GMR, by text, logos, hyperlinks or photographs within this document does not convey, confer, imply or result in any relationship between Liberty Communications, LLC and GMR, other than that which is codified between the companies by a MOU specifically relative to, and restricted to, EMS Fast Track. Liberty Communications, LLC is not involved in the hiring process, benefits management, personnel assignment or any other aspect of Human Resource matters pertaining to employment by EMS Fast-Track students by GMR. EMS Fast-Track is solely owned and executed by Liberty Communications, LLC.

## CAMP LIBERTY

Camp Liberty (Camp-Liberty.com) is a special place, dedicated to the men and women of the Armed Forces and First Responders, who epitomize the American Spirit!

We are located an hour north of Birmingham and less than an hour away from Huntsville, Alabama in Cullman County, Alabama. The City of Cullman, just ten minutes away has everything you would expect from a moderate sized city. In fact, Cullman has been identified as one of the Top 5 “Micro-Cities” (10,000 to 50,000 citizens) in the country.

The world renown military summer camp *Extreme Military Challenge!* (XMC) for young people 13-18 (XMCCamp.com) is headquartered on Camp Liberty. Each summer over 300 motivated young men and women will attend XMC programs on Camp Liberty. We host veteran reunions, concerns, weddings and other special events each year.

Daily bugle calls and the sound of the National Anthem each day at noon aims to honor the men and women that have served and fought for our liberty.



### Address

Camp Liberty is located at 15719 Alabama Highway 157, Battleground, Alabama 35179.

If you are driving in, it is easiest to get off of I-65 at Exit 310. Go towards West Point. We are located between Mile Markers 15 and 16. Look for a huge American Flag.

If you do not have the gate access code, call us at 844-962-1776 upon arrival.

### Airports

All flights should be in and out of the Birmingham-Shuttlesworth International Airport (BHM). Upon arrival to BHM, go to Baggage Claim #4 and a member of the Camp Liberty cadre will be there to meet you. If you need ground transportation from BHM to Camp Liberty, please send detailed travel information to [EMS@camp-liberty.com](mailto:EMS@camp-liberty.com) at least 24 hours prior to arrival.



### Arrival

Please arrive on Receiving Day between 0900 and 1800, if possible. Call 844-962-1776 upon arrival to gain entry through the Main Gate.

### Email / FAX

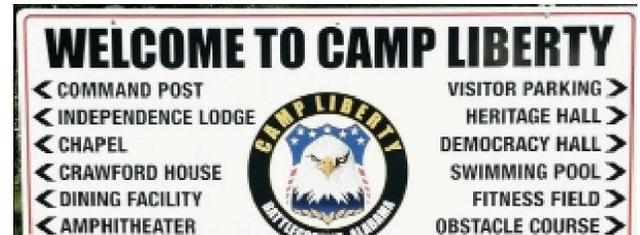
Official email can be sent to [EMS@camp-liberty.com](mailto:EMS@camp-liberty.com). FAX can be sent to 800-965-0900

## Emergencies

If there is an emergency, contact the Camp Liberty Duty Officer at 844-962-1776 or Mr. Land at (352) 514-4222. If you receive voicemail, be sure to leave a message. The message will be emailed to several members of the cadre. If you do not get through within 90 minutes, and it is a **dire emergency**, contact Cullman County Dispatch at (256) 734-0342.

## Graduation

A semi-formal graduation will be held on the last day of training. This event will be open to family and friends. Graduation ceremonies will likely be attended by local media and industry leaders. Students and cadre will be in uniform. Guests are asked to wear Business Casual. This event will normally be one hour or less, conducted in the Camp Liberty Chapel.



## Ground Transportation

We realize some student will fly into Alabama to attend EMS Fast-Track, leaving them without a Privately Owned Vehicle. Camp Liberty cadre will conduct regular shuttles for all Clinical rotations, as well as occasional runs into Cullman for shopping, recreation, etc.

## Mail

U.S. Mail, UPS and FEDEX deliveries are received regularly, Monday through Saturday. Use the following sample address:

**Jane Doe**  
Camp Liberty  
Attn: EMS Fast-Track  
15719 Alabama Highway 157  
Battleground, Alabama 35179

We have found that it can take as much as five days to receive a letter due to the rural area we are located. Please let the Command Post know if you are waiting on a time-sensitive delivery.



## National Anthem

The National Anthem plays on Camp Liberty at noon daily. All activity stops as we pay honor to our country.

Military retirees, and Honorably Discharged veterans, are authorized – *and encouraged* – to render a military-style salute during the National Anthem.

All others are asked to remove headgear and place your right hand over your heart.

## Packing List

Here is a basic packing list. Be sure to bring items to be comfortable for a month; however, keep in mind that storage space is somewhat limited. We will issue a bedroll and towels; however, they are “military grade,” so you will likely want to bring your own or purchase locally:

Item	Quantity	Required	Optional
<b>Uniform Items:</b> Black Belt and Black Boots	1 each	X	
<b>Optional Uniform Items:</b> Black EMS ballcap, Black beanie. Additional EMS blue trousers and plain red polo shirts.	As desired		X
<b>Personal Documents:</b> Driver License, DD-214 (if applicable), Graduation Certificates for Medical training, accident insurance information. Social Security Card, Passport OR Birth Certificate. May be a color copy.	1 each	X	
<b>Wristwatch:</b> A watch with a second hand or a digital watch displaying seconds. Cannot be a cell phone.	1 each	X	
<b>Civilian Clothing Items:</b> Comfortable civilian clothing, undergarments, socks, shoes, etc.	As desired	X	
<b>Cold Weather Civilian Clothing:</b> Jacket, gloves, hat, etc. Primarily needed during January/February. A uniform fleece, which may also be worn off-duty, will be temporarily issued, as needed.	As desired		X
<b>Business Casual Clothing:</b> Appropriate clothing to go out to dinner during a class event. Nothing fancy. No t-shirts. Clean jeans are fine.	1 each		X
<b>Laptop/Tablet:</b> Optional, but strongly encouraged. If not available, we have desktop computers on-site.	1 each		X
<b>Comfort Items:</b> Pillow, blanket, sheets, alarm clock, hygiene items, towels, etc.	As desired		X
<b>Athletic Wear:</b> Swimsuit or gym clothes. You have access to our gym and swimming pool.	As desired		X

## Patriot Exchange

Camp Liberty has a small retail store – the Patriot Exchange (PX) – with a variety of snacks, hygiene items, souvenirs, uniforms and equipment. It is open on an as-needed basis.

## Physical Agility Test

If you need to take the GMR Physical Agility Test, please inform the Command Post. We can coordinate the official test at the nearest GMR Operation in Hartselle, Alabama. An unofficial test, for practice purposes, may be conducted on Camp Liberty. You must pass the test in order to start EMS Fast-Track as a GMR employee.



## Religious Support

There are a variety of religious organizations in Cullman County. For a directory, go to:

<https://business.cullmanchamber.org/list/category/churches-65>

## Medical Emergencies

If there is a dire medical emergency, call Cullman County E-911 for transport to Cullman Regional Medical Center. Ensure the Camp Liberty cadre is aware of the situation.

If there is a routine medical issue, contact the Command Post to coordinate medical support, as needed.

EMS Fast-Track instructors, who are NREMT-P may respond to emergency medical situations, at their discretion and per applicable medical protocols.

Camp Liberty is a MedEvac site, with details as shown to the right and on the front of the Medical Aid Station.



**Camp Liberty**

15719 Alabama Highway 157 ☆ Battleground, Alabama 35179  
Phone 844-962-1776 ☆ Events@Camp-Liberty.com

**EMERGENCY INFORMATION**

**In Case of Emergency, call 911**

<b>Camp Liberty:</b>	15719 Alabama Hwy 157 Vinemont, AL 35179
<b>GPS Coordinates:</b>	LATITUDE: 34.539090 LONGITUDE: -87.305150
<b>Medivac Landing Zone:</b>	Physical Training Field
<b>Cullman Regional Hospital:</b>	1912 AL-157, Cullman, AL 35058 <b>Emergency Room:</b> (256) 737-2000

**Directions to Cullman Regional Hospital:** Exit Camp Liberty, turning right towards Cullman. Proceed south on AL-157 for 14.1 miles. The hospital is on the left. Travel time is approximately 18 minutes.



**In Case of Emergency, call 911**

## ACADEMIC SCHEDULE AND STANDARDS

EMS Fast-Track is a fast-paced, no-nonsense course. As a result, the days will be long and you will need to be fully focused on completing the training. At the end of the training, you will have completed four primary certifications, providing a solid foundation for a rewarding career in EMS.

### Certifications

EMS Fast-Track includes training for the following certifications:

**Emergency Medical Technician – Basic (EMT-B)**

**Cardiopulmonary Resuscitation (CPR)**

**Automated External Defibrillator (AED)**

**Tactical Emergency Casualty Care (TECC)**

### Sample Schedule

Here is a sample daily and weekly schedule. This is not guaranteed, as timing is based on how quickly the class, as a whole, is able to grasp the information.

<b>Daily Schedule:</b>	0730-0800	Breakfast
	0800-1200	Class / Practical Instruction
	1200-1245	Lunch
	1300-1800	Class / Practical Instruction
	1800-1845	Dinner
	1900-2000	Individual or Group Study

<b>Weekly Schedule:</b>	Monday	Class at Camp Liberty / Overnight Clinicals
	Tuesday	Class at Camp Liberty / Overnight Clinicals
	Wednesday	Class at Camp Liberty / Overnight Clinicals
	Thursday	Class at Camp Liberty / Overnight Clinicals
	Friday	Clinicals, Study or off-time
	Saturday	Clinicals, Study or off-time
	Sunday	Clinicals, Study or off-time

The first week of training includes a variety of administrative, logistical and on-boarding functions. Clinicals must be scheduled after the 12<sup>th</sup> day of training. Therefore, the first two weeks will likely not follow the above schedule exactly. A comprehensive Training Schedule will be distributed to each student prior to arrival.



## Attendance/Tardy Policy

EMS Fast-Track is designed as an expedited means of completing all training required for certification in the courses shown above. In order to meet this fast-paced objective, all students must be prepared to give 100% undivided focus on the training program. Our goal is to ensure you are fully proficient and capable as you navigate the world as EMS clinicians. The above hours are required. No student can miss any hours. Therefore, **all hours missed must be made-up.**

- **Unexcused Absence:** You are only allowed two unexcused absences. If you have a third unexcused absence, you will be dropped from the class.
- **Excused Absence:** These are very rare. Examples of excused absence would be a student's wedding which was scheduled prior to enrolling in the class; the funeral of an immediate family member; or severe illness, as documented by a doctor.
- **Unexcused Tardy:** Three unexcused tardy equals one unexcused absence.
- **Excused Tardy:** There must be a good reason to be late, which is out of your control. An excused tardy must be approved by the Primary Instructor **prior** to the tardy.

Class will start promptly at 0800 and you will be expected to be in the classroom class and ready to learn at that time. This does not mean running through the door and still having to "get prepared." You will need to be in your seat and ready to go. The classroom will be open at 0745.

## Active Participation

Full course participation is expected. Participation will enable us to learn and interact with each other as a class. Failure to fully and actively participate in all aspects of this expedited course will result in failure to meet your goals. This course requires 100% focus in order to be successful.

## Attendance/Tardy During Clinicals

Students are expected to attend all scheduled clinical rotations. Each rotation will generally be for 6, 8 or 12 hours. Students must complete the full number of hours in order to receive credit. Licensed professionals responsible to sign-off on clinicals cannot give you credit for more hours than you actually worked. To do so is considered as cheating and will be reason for dismissal. Attendance and tardiness policies above apply equally to all assigned clinical rotations.



## “Adults in the Room”

EMS Fast-Track students have been hand-picked based on maturity, professionalism, motivation to serve others and the ability to grasp the critical information associated with becoming an EMS professional. As a result, all students are held to a high standard, with the following being “show-stoppers” and reason for dismissal:

- **Lying:** If you are caught lying about anything, you will be dropped from the class.
- **Cheating:** Cheating in any manner will result in dismissal.
- **Disrespect or Unprofessional Behavior:** If you are disrespectful to a fellow student, instructor, preceptor or patient; you may be dismissed. Respectful and professional behavior is expected at all times.
- **Unethical Behavior:** if you are caught engaging in any unethical behavior, you will be dismissed.
- **“Drama”:** We are all mission-focused and dedicated to having a positive impact on others through EMS. As a result, there is no time for “drama” within the class or brought from home. With that said, be very mindful of sharing personal information, or “drama,” during clinical rotations. Such behavior can result in a negative evaluation from the preceptor.

## EMT-B Course Requirements

In order to exceed the National Registry requirements for EMT-Basic, each student will complete **120 hours of didactic training and 48 hours of clinical hands-on training** (24 ambulance / 24 Emergency Room). All required training is included in the EMS Fast-Track program.

## Classroom Policies

- No cell phones. All cell phones will be collected and placed on a table during instruction time.
- No computer games, social media or “surfing the web” during instruction time.
- Devices may be used for testing purposes and for some classroom work at the instructor’s discretion.



## Class Communication

Our classes are small, so most communication will be face-to-face. However, to ensure consistency in messaging, a private Facebook Group – EMS FastTrack – will be available to all students and cadre. Instructors may utilize this platform for classroom announcements and communication with students.

SnapChat or any other social media platforms will not be considered as a form of communication and will not be utilized during this class. Appropriate and acceptable forms of communication include: text, email, or the Facebook Group. Calls are also acceptable, but the Facebook Group is the preferred method.

Do not send a message through another student, this is not an acceptable form of communication.

## Clinical Rotations

Students must complete a total of **48 hours** in clinical rotations. These rotations allow the EMT student to relate to real-world experiences described in textbooks and the classroom. Generally, clinical rotations will be done in 12-hour shifts (24 hours total on an ambulance and 24 hours total in an Emergency Room). However, scheduling may require the rotations to be 6, 8 or 12 hours. The Program Manager will schedule clinical rotations based on the availability of the host facility. Once assigned, these rotations are firm and may not be changed or rescheduled.

Students must complete the full number of assigned hours to receive credit. Licensed professionals responsible to sign-off on clinicals cannot give you credit for more hours than you actually worked. To do so is considered to be cheating and will be reason for dismissal.



## Daily Quiz

You will have a daily quiz over the prior chapters you went over at the very beginning of class. You will also have a 50-80 question multiple choice test every week. This test will be comprehensive up to what was learned at that point. There will also be fill in the blank and diagrams included as part of these tests that will correlate with the topics discussed for those quizzes/test.

This regular testing will determine your knowledge of subjects up to the point of the test. These tests will result in a regular review of your GPA to determine if there is a need for remediation prior to continuing in the class.

## Grading

- **Passing Grade:**  $\geq 80.0\%$
- **Failing Grade:**  $< 80.0\%$
- Grades are not rounded up or down. Grades will be calculated to 1/10th of a percent. i.e. 84.6%
- An 80% average must be maintained in the class in order to remain enrolled.

## Skills Competency Tests

Skills Competency Tests are evaluated on an all or nothing PASS / FAIL scale.

## Student Categories

EMS Fast-Track students will fall into the following three enrollment categories:

- **Sponsored by Global Medical Response (GMR):** Students who are receiving training, certification and employment through GMR:

- **Employees:** Students, both civilian and military, who are paid through the Earn While You Learn (EWYL) program and are expected to continue with follow-on employment after training. Students in this category are fully accountable to GMR policies and procedures associated with employment by the company.
  - **Enrolled under DoD SkillBridge Program:** Military students on active duty, as well as military-sponsored family members, who are permitted to attend training and perform on the job training (OJT) with an approved SkillBridge provider. While these students are attending a EWYL program, they are still paid by the Department of Defense and are NOT employees of GMR. They may or may not continue with follow-on employment after training, as mutually agreed to by the student and GMR. Students in this category are accountable to GMR safety and operational policies and procedures associated with employment by the company. However, they are not governed by GMR Human Resources and other employment requirements.
- 
- **Sponsored by another agency:** Students who are attending EMS Fast-Track with sponsorship by a government agency or corporate entity.
  - **Self-funded:** Students who are personally funding all aspects of EMS Fast-Track.

**Liberty Communications, LLC is not involved in the hiring process, benefits management, personnel assignment or any other aspect of Human Resource matters pertaining to employment by organizations sponsoring EMS Fast-Track students.**

**Liberty Communications, LLC will not advise, inform, correct or counsel regarding any matter that is considered a term of employment, and not an academic aspect of EMS Fast-Track. Direct all questions regarding the relationship between a student and a sponsoring organization to that organization's representative.**

## Student Employment

EMS Fast-Track is a full immersion program, designed to expedite a great deal of training into a 31-day residential program. As a result, it is not feasible to maintain employment concurrently with the training. Student are obligated to the materials presented and should NOT be distracted by any other obligations. Failure to abide with this policy will result in termination of the student's enrollment.

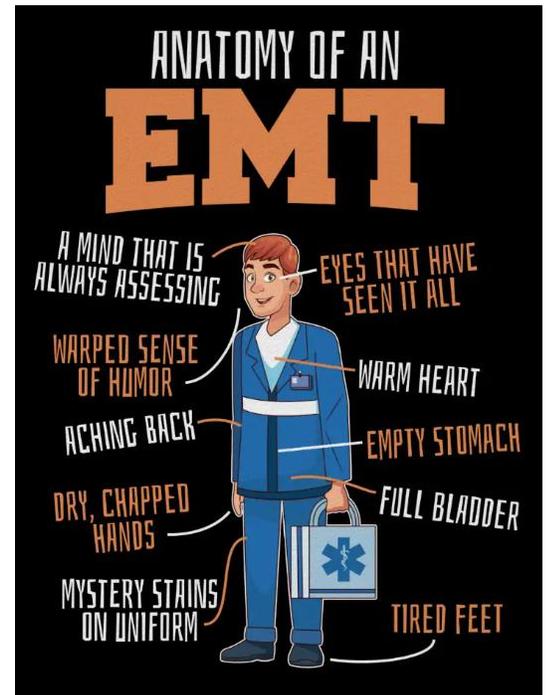
## Remediation

Remediation will be done on a case-by-case basis based on your weekly test scores. Any student who score below 80% on any test will be required to remediate and will then be tested a second time on the same material. At that time, if the student's score remains below an 80%, they may be dropped from the class. Remediation will be done by all students on all tests/quizzes to ensure that gaps in knowledge are addressed.

## Teaching Concepts

EMS Fast-Track is designed based on a variety of adult learning techniques, including:

- Flash Cards/Mnemonics:** Mnemonics is the study and development of systems for improving and assisting the memory. There is a lot to learn and remember in this class. It is imperative that you use mnemonics to remember the information. It is almost impossible to remember it all, without using mnemonics. If you have never used mnemonics before, it can be very foreign and strange at first, however, the results are amazing. PLEASE have an open mind to this, because it will help you and make your life infinitely easier. We will also utilize flash cards that you will write key concepts to use learning/studying tools.
- “Big Circle, Little Circle”:** Big Circle, Little Circle is a concept of practice we will use to ensure that you have correct technique in all your Scopes of Practice and procedures. Big Circle, is when we all get in a “big circle” and the instructors watch you for correct technique. Little Circle, is when you go with a partner and practice with each other.
- 5 x 5 x 5:** 5 x 5 x 5 is a concept of practicing a skill five times (after Big Circle), then grading yourself to see if you are competent to the scale level 5. If you are NOT a level 5, then practicing it five more times and then re-evaluating your skill level, If you are still not a level 5, then practicing in increments of five practices until you are a level 5. Once you are a level 5, then practice the skill every day for five days, each time evaluating your performance to confirm that you are still a level 5. If for any reason you degrade to less than a level 5, start the process all over again.



# EMS

## FAST-TRACK

## FACILITIES, LODGING AND MEALS

Students will be assigned bunk room lodging in one of several Camp Liberty facilities. Our goal is to make you as comfortable as possible. However, please remember that Camp Liberty is a youth camp and not a hotel environment:

- Independence Lodge is the central lodging location for EMS Fast-Track. It has four rooms, each with restroom and shower facilities. The central dayroom has a seating area, large screen TV and full kitchen facilities. Additional similar lodging is found in Patriot Hall.
- Rooms will be assigned upon arrival based on gender. Lodging will generally be two students of the same gender in a bedroom, with assigned restroom and shower facilities.
- These are bunk rooms, so space is somewhat limited. Each student will have a dresser, hanging rack, storage under the beds and other storage facilities.
- You are welcome to change rooms, provided all parties are in agreement. Please inform the Command Post of any room changes.
- Pillows and linen are provided; however, to assist with your comfort, you are encouraged to bring your own. (*Our linen is "military grade" and we all know what that means!*)
- Any substances that have potential to cause fire or explosions are prohibited in the lodging.
- Private accommodations (cabins and a three-bedroom visitor suite) are separately available at individual expense (1/2 the Airbnb price).



## Cleaning, Maintenance and Security

- While primary responsibility for maintenance of Camp Liberty is tasked to the Maintenance Department, all students are asked to report any facilities problems to the Command Post.
- Students must clean their own spaces. It is everyone's responsibility to keep our home clean, sanitary and in good repair. The Camp Liberty Housekeeping staff will empty trash and replace paper products only.
- The Food Service Manager will ensure that adequate cleaning supplies (paper products, liquids, etc.) and issued items (mops, buckets, brooms, etc.) are available.
- All doors have an electronic key code which should not be shared with others. Room doors should be locked when rooms are not occupied. Liberty Communications, LLC is not responsible for lost, stolen, misplaced or loaned items. If you need assistance with a lock, contact the Command Post.



- Anyone who defaces or destroys Camp Liberty property will be held financially responsible for damage.

## Meals

The Camp Liberty Dining Facility (DFAC), located in Patriot Hall, will offer a variety of tasty and healthy meals during EMS Fast-Track. Meals will include breakfast, lunch and dinner Monday through Thursday, and “grab and go” meals on Friday, for a total of 14 meals weekly.

- Hours of operation of the DFAC will generally be:

**Breakfast** 0700 - 0800

**Lunch** 1200 - 1300

**Dinner** 1800 – 1900

- Breakfast will be a “grab and go” from Independence Lodge on Monday, Wednesday and Friday, with cereal, heat-and-eat breakfast sandwiches, etc. available. A hot breakfast will be served on Tuesday and Thursday, provided there is sufficient student response.
- A box lunch will be made available for each student for Friday’s clinical rotations.
- Students must provide their own meals on the weekends and overnight clinicals.
- The DFAC can prepare alternative meal items that meet the needs of students with allergy/religious accommodations (i.e. vegetarians, pork free, dairy free, nut or shellfish allergy). If you have special meal needs, please contact us at [EMS@Camp-Liberty.com](mailto:EMS@Camp-Liberty.com) at **least five days before your Receiving Day**.
- The DFAC kitchen is a restricted area. Only DFAC cadre are permitted in the kitchen during duty hours. No personnel are authorized behind the serving line or in the kitchen without the express permission of the Food Service Manager. While the DFAC is the primary source of meals for students attending courses on Camp Liberty, students can independently prepare food in Independence Lodge, consume meals in the DFAC, or travel off-site to patronize restaurants. The Food Service Manager will also support meals which students would like to prepare, including class BBQ’s, special dinners, etc. provided their costs are within the assigned budget.
- The Wardroom may be made available to students afterhours, with access from the back porch of the DFAC. All other areas of the DFAC are off limits to all non-DFAC personnel at all times other than meal hours.

## Facilities

There are a number of facilities available on Camp Liberty while you are here:

- **Laundry**: There are 15+ washers and dryers on Camp Liberty, available at no cost. Laundry pods are available for purchase in the Patriot Exchange.
- **Patriot Exchange (PX)**: The PX is available on an as-needed basis. It has snacks, hygiene items, souvenirs, uniforms and equipment.



- **Internet:** Wireless Internet is available in various locations on Camp Liberty at no cost. We are in a very rural area; therefore, Internet can be spotty at times. As a result, we ask that you not use the Camp Liberty network for streaming and other high bandwidth activities.
- **Grills:** Students are welcome to grill during their off-time. Several grills are available.
- **Fire Pits:** Camp Liberty has two fire pits, with plenty of firewood in the tree line.
- **Pool:** Use must be coordinated through the Command Post.
- **Marksmanship Range:** 75 meter outdoor range with eight lanes. Use must be coordinated on the weekends through the Command Post. All weapons must be registered with the Command Post and kept in a locked location.
- **AirSoft Shoot House and Tactical Training Area:** A variety of vehicles, downed aircraft and a RV, all used to create scenario-based tactical training. Use must be coordinated on the weekends through the Command Post. Airsoft rifles are also available for check-out.
- **Gym:** A gym is available in Democracy Hall.
- **Running Track:** The main road around Camp Liberty is exactly ½ mile long and serves well for running.
- **Obstacle Course:** A 15 station obstacle course, built to Army standards. Use must be coordinated on the weekends through the Command Post. *Students may be asked to assist with grounds preparation in order to use the Obstacle Course.*
- **Zip Lines:** Four zip lines. Use will be scheduled as a group event during each class, if weather allows.
- **Fishing:** Camp Liberty has two ponds, with plenty of fish.
- **Parking:** There is ample parking in the front of Camp Liberty, as well as at the Chapel.

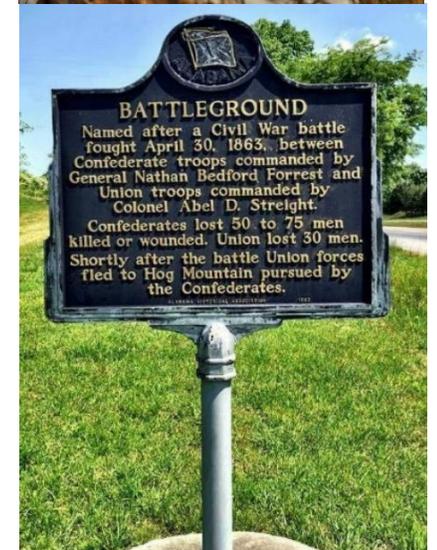
## Cabins and Eagle's Landing

Family and friends may not stay in the assigned lodging for EMS Fast-Track. However, students can rent one of our cabins, or the three-bedroom suite *Eagle's Landing*, at ½ price, when not otherwise rented. Contact the Command Post for details.

## Local Resources

For information on local organizations, activities and resources, go to:

[www.VisitCullman.org](http://www.VisitCullman.org)



## UNIFORMS, GROOMING AND APPEARANCE

Students and cadre are required to look professional and be presentable during every class and while representing EMS Fast-Track during clinical rotations.

### Issued Uniform Items

You will be issued the following items for wear while a student during EMS Fast-Track:

- Two EMS Fast-Track Red Polo shirts with EMS Fast-Track logo.
- Two pair of dark blue EMS cargo trousers.
- Black fleece jacket, when needed.

The above issued items will be washed and returned upon completion of the course.

### Student-provided Uniform Items

Students must provide the following, at their own expense, to complete their uniform:

- Black belt. May be a “rigger’s belt” or solid black leather belt. No large or emblematic buckles. Black rigger’s belts are available for purchase at the Patriot Exchange.
- Black leather shoes or boots. No track or tennis shoes. All shoes or boots must be in good condition and polished. Non-slip soles are recommended.
- Optional black EMS ballcap or black beanie. Available at the Patriot Exchange.
- Undergarments (socks, underwear, t-shirts).

### Uniform Modifications

The following modifications may be made, based on the student’s background:

- Students sponsored by GMR will also have the GMR logo embroidered on the polo shirts.
- Students sponsored by another agency may optionally wear that agency’s logo on the left collar point.
- Honorably Discharged veterans of the Armed Forces, or who are currently serving in the National Guard or Reserve, will be issued a collar pin with crossed flags consisting of the American Flag and their military service flag. This pin will be worn on the right collar point.
- Other students may optionally wear an American Flag pin on the right collar point.



### Uniform Standards of Wear

Uniforms will be worn in a neat and professional manner, always in good repair and laundered:

- Shirt will be tucked in.
- Pants must be at waist level, not below.
- Caps/beanies will be worn properly and will not be worn inside during class at any time.
- Strong odors including body odor, tobacco smoke, cologne, perfume are not acceptable while in uniform and participating in any EMS Fast-Track related activity.

- Students must comply with Personal Protective Equipment (PPE) standards of the host organization during clinical rotations. EMS Fast-Track will provide PPE, as needed.

## Grooming

Grooming and appearance as a student in uniform prepares you for what the public expects of EMS providers. The grooming standards for EMS Fast-Track, as well as most of the EMS industry, are:

- **Hair:**
  - Hair that extends below the collarbone needs to be pulled back.
  - Natural hair colors only.
- **Facial Hair:**
  - Facial hair must be groomed into a goatee style or less. Goatees, mustaches and sideburns must be clean and neatly trimmed to ¼ inch in length or shorter.
  - Facial hair may not obstruct an N95 mask.
- **Jewelry and Piercings:**
  - No lip, nose, eyebrow rings. Only one earring per ear is permitted. Dangle or hoop earrings are not permitted. No other body piercings will be visible during your clinical rotations.
  - The only jewelry permitted will be a wedding band.
- **Fingernails:**
  - Fingernails should be trimmed so as to not extend beyond the end of the fingers.
  - Fake nails or nail extensions are a health concern and may not be worn.
  - Clear nail polish is the accepted uniform standard.
- **Tattoos:**
  - Appropriate and not insulting or gang related tattoos are permitted.
  - If questionable, the tattoo may have to be covered.

## Uniform Policy Enforcement

If you are not in compliance with uniform policy at ANY time during your theory, lab, clinical or internship experience, the following will occur:

**First offense:** Verbal warning which will be documented by the instructor, with a follow-up email to you and all other instructors.

**Second offense:** You will be sent out of class to correct the uniform violation. You will be docked for attendance, and any in class work, quiz, exam, psychomotor skill, or live skill will appear as a zero for a grade.

**Third offense:** A third offense is considered a professional behavior violation and may result in dismissal. Sponsored students who are dismissed for cause may be responsible for repayment of tuition to the sponsoring organization.

## Replacement Uniform Items

Replacement of damaged uniforms due to negligence will be replaced at the student's expense.

## STANDARDS AND POLICIES



### Alcohol

The use, possession, or sale of alcoholic beverages on Camp Liberty is prohibited, including in personal vehicles. Students, 21 years of age or older, are allowed by state law to consume alcohol, but only when off-post, and not in clothing reflective of Camp Liberty or EMS Fast-Track. It is a violation of state law to sell or give alcohol to a minor.

- Cadre are prohibited from consuming alcohol eight hours or less prior to any interaction, including electronic, with students.
- Students are prohibited from consuming alcohol eight hours or less prior to the start of a lecture, lab, or clinical rotation.
- This policy does not apply to scheduled and sponsored class recreation events approved by the Program Director.

### Cell Phone Use

Phone calls and text messages can disrupt the learning environment. When making or receiving personal calls, students should step out of the classroom.

- Cellphones or other electronic devices can be on the student's person but must be in "silent" or "off" mode. Any disturbance, including the sound of a vibrating alert, by a student's device is considered rude and disrespectful, and may result in being asked to leave the classroom. Students will not have cellphones/electronic devices on their person during exams or exam reviews.
- Cell phone and electrical device use during clinical rotations will be at the discretion of the preceptor and in compliance with the facility's policy. Clinical sites may prohibit cell use.

### Conflict Resolution

Occasionally a student will encounter a problem he or she does not know how to resolve. When this happens, students should always try to work out the problem by first discussing it with those most

involved with the issue. If, however, an issue or problem is not resolved, there is a formal complaint process at EMS Fast-Track that students may initiate. All formal complaints must be put in writing in a memorandum format to the Program Director. When initiating a formal complaint, the following steps should be followed:

- Be sure you have first attempted to resolve the issue by speaking directly with the individual(s) involved.
- Complete and submit a complaint by memorandum.
- When the complaint is received, it will be forwarded to the appropriate individual to review and address the issue.

After your concern has been addressed, you will receive a letter documenting the receipt and review of your complaint. The Program Manager will schedule a meeting with involved parties within three business days of receipt of the complaint in order to determine a resolution, either through conflict resolution between the parties, or a personnel action. Should a matter become a legal issue (charges filed, a protective order put into place, a civil lawsuit filed, etc.) all corporate actions outlined above will halt, deferring to the legal process.

## COVID Practices

It is our highest priority to keep you and those around you safe. We want you to be aware of the following guidelines that we urge all EMS Fast-Track community members to follow. Please read these guidelines and follow all helpful signage on campus.

- **Vaccines**: Covid-19 vaccination is not required.
- **Testing**: A free Covid -19 test may be administered upon request by a student.
- **Face Coverings**: The State of Alabama does not currently require a mask in any location.
- **Face Covering in Clinical Rotation Locations**: Easing of mask requirements may not apply to clinical sites where personal protective equipment (PPE) is required by industry standard. Additional masking requirements, if any, will be enforced in accordance with federal, state, and local laws and regulations.

## Email

Email is a primary communication tool for students and cadre of EMS Fast-Track. Cadre will typically respond to email within 24 hours, except on the weekends. Email will be professional in tone and language; non-threatening; non-inflammatory and free of vulgar language.

## Drug-Free Environment

Camp Liberty promotes a drug-free environment. The abuse of illicit drugs directly interferes with the development and performance of the individual. It is Camp Liberty's policy that drugs and alcohol in the workplace will not be tolerated. Students and cadre must abide by this policy as a condition of being allowed on Camp Liberty.

## Fraternization

Romantic relationships between cadre and students, regardless of status or age, are prohibited.

## Harassment

Liberty Communications, LLC has a moral obligation to provide an environment that is free of harassment. Harassment will not be tolerated or condoned. Violation of this policy will result in disciplinary action up to and including dismissal.

- Harassment or abuse (racial, sexual or any other type) will not be tolerated in any form.
- Filing a complaint or reporting harassment will in no way jeopardize a student or cadre position or status.
- Sexual Harassment is defined as unwelcomed or unwanted sexual advances or conduct whether verbal, visual, or physical in nature. Harassment also occurs when submission to or rejection of this conduct is used as a basis for decisions affecting a person's standing, reputation, evaluation, position or promotion. In addition, it occurs when unwelcomed sexual conduct interferes or creates an intimidating hostile or offensive working or learning environment. Examples of sexual harassment include, but are not limited to:
  - Direct or implied demands for sexual favors in exchange for preferential treatment
  - Sexual flirtation, propositions, repeated sexual teasing and joking
  - Touching, pinching, leering, whistling or brushing against another's body
  - Assault or forced sexual act
  - Verbal abuse of a sexual nature such as commenting about an individual's body, sexual prowess or desires
  - Displaying objects, drawings, or photographs that are sexual in nature
  - Offense in language or gestures.

Abuse is defined as verbal, written, or physical conduct directed at a person or group based on one's gender, sexuality, color, race, national origin, or ethnicity where the offensive behavior is intimidating, hostile, or demeaning, or which could or does result in mental, emotional, or physical discomfort, embarrassment, ridicule, or harm.

In the event of a grievance in this area, the victim should report to the Program Director. A written report will be provided which outlines the date, location, frequency, witnesses and details of the harassment or abuse. Confidentiality is necessary to protect the individual who is reporting the harassment or abuse from intimidation, retribution, or discrimination.

## Information Security

The EMS industry, and Liberty Communications, LLC, is heavily guided by relationships which require maintenance of confidentiality. Students and cadre have an obligation to maintain confidentiality even after leaving Camp Liberty. Do not discuss personal information with anyone who does not have a direct association with Camp Liberty or EMS Fast-Track.

If a student or cadre is questioned by anyone, to include the media, from outside Camp Liberty, the inquiring individual is to be directed to the Course Director.

Do not remove or make copies of any records, reports or documents for personal use. Academic and medical information is to always be treated as Confidential.

## Internet Access

Camp Liberty has open Wi-Fi in a variety of areas for student use. We are in a rural area; therefore, Internet access can be limited at times. Please limit streaming while on the Camp Liberty network.

## Media

EMS Fast-Track is a new and progressive program designed to provide America's warfighters with a rapid and no-nonsense transition to EMS, while providing the EMS industry with mission-focused and mature professionals who are dedicated to the service of others.

As a result, there is a great deal of media, government and corporate interest in the program, Therefore, with permission of the student, EMS Fast-Track will submit a press release to the student's local media recognizing their completion of the EMS FastTrack program and continuation of uniformed service in the EMS industry.

## Personal Conduct

All students and cadre are expected to conduct themselves as professionals. We must be meticulous in our personal behavior, professional bearing, demeanor and overall actions to ensure the projection of a professional and positive image.

The following rules of conduct provide a general guideline and are not all inclusive. The conduct defined below will subject students or cadre to corrective action, including possible dismissal, depending upon the severity of the violation. These policies are equally applicable on Camp Liberty and or clinical rotation locations

- Falsification or unauthorized deletion or omission of records, time sheets, reports, records or other documents.
- Intentional unauthorized disclosure of Confidential or privileged information.
- Use and/or possession of narcotics or drugs; reporting to class or clinical rotations under the influence of intoxicating beverages, narcotics or drugs; being in an unfit condition to work or learn.
- Threatening, intimidating or harassing others.
- Carrying unauthorized weapons.
- Behaving in an overtly discourteous, abusive or disrespectful manner.
- Stealing, unauthorized removal, use, loss, damage, or destruction of property.
- Any conduct or behavior which constitutes sexual harassment, racial abuse, or discrimination.
- Fighting or abusive language at work.
- Violating or ignoring workplace safety standards and expectations.
- Accepting gifts from individuals who teach, coach, evaluate, precept, guide or otherwise have influence over the student educational experience.



- Wearing clothing inappropriate for the activities being performed; this includes lack of proper PPE as described by EMS Fast-Track or clinical site
- Failing to report punctually at assigned times.
- Sleeping at a classroom or clinical site.
- Playing malicious or dangerous pranks or practical jokes or engaging in horseplay.
- Alcohol and substance use and/or abuse in a classroom or clinical setting.
- Dishonesty
- Sexual or any other form of illegal harassment.
- Possession of deadly weapons in a classroom or clinical setting.

EMS Fast-Track will not permit a student who demonstrates inappropriate behavior to be placed in a position of trust by the public by obtaining a license and possible employment in public safety, and or a patient care environment. At any point, if a student demonstrates behaviors that are inconsistent with the expected professional standard, they will be counseled, and potentially dismissed. EMS Fast-Track reserves the right to remove a student for behaviors unbecoming of a professional EMS Healthcare Provider even if the student is in good academic standing. Students who continually violate professional behavior standards will be referred to the Program Director.

## Progressive Discipline

We recognize that people make mistakes and our some may not always follow our policies closely. We want to give students and cadre a chance to correct their behavior when possible and assist them in the process. We also want to ensure serious offenses are thoroughly investigated and dealt with.

We operate on the principles that our students and cadre are responsible adults who take their duties serious and will conduct themselves at all times in a professional and appropriate manner. While most people will quickly correct any lapses in their performance and address any violations of the rules or policies, there are those few who will take advantage of a situation and may require help in correcting deficiencies. Typically, minor first offenses are addressed with verbal counseling. Serious or more frequent violations warrant more serious action, up to and including termination.

There will normally be a four-step process for imposing discipline depending on the severity of the offense. This provides flexibility to go to the appropriate step as a result of the offense.

- **Verbal Warning or Counseling:** This is merely a conversation regarding the issue.
- **Written Warning:** Another second conversation that is documented in a written format.
- **Performance Improvement Plan:** A formalized outline of required actions or changes in performance which must occur in order to be retained.
- **Dismissal:** Severance of all relationships with EMS Fast-Track.

## Protocol

Protocol and basic courtesy as a student in uniform prepares you for what the public expects of EMS providers. The protocol standards for EMS Fast-Track are:

- **Medical and Civilian Titles:** All medical providers, civilians, patients, clinical providers, etc., will be addressed (“Doctor,” “Nurse,” “Mr.,” “Ms.”) as appropriate.

- **EMS Rank or Title**: Students interfacing with EMS personnel while on clinical rotations will always address leadership by rank or title (“Chief,” “Lieutenant,” etc.) when applicable, even if others assigned to the station are less formal.
- **Addressing Cadre and Instructors**: Cadre will be addressed as “Mr. or Ms.” while in a classroom environment, unless otherwise specified by the cadre member.
- **Professional Courtesy**: The use of “Sir” or “Ma’am” is expected, when appropriate.

## Social Media

Social media presents ethical and legal vulnerabilities to students and professionals in medicine. Under no circumstances shall students share any Protected Health Information (PHI) in accordance with HIPPA regulations. Although the student may own the social media account individually, PHI, HIPPA and FERPA violations places the student at liability of academic action and civil action. In addition, while enrolled in EMS Fast-Track course, the following activities are specifically prohibited:

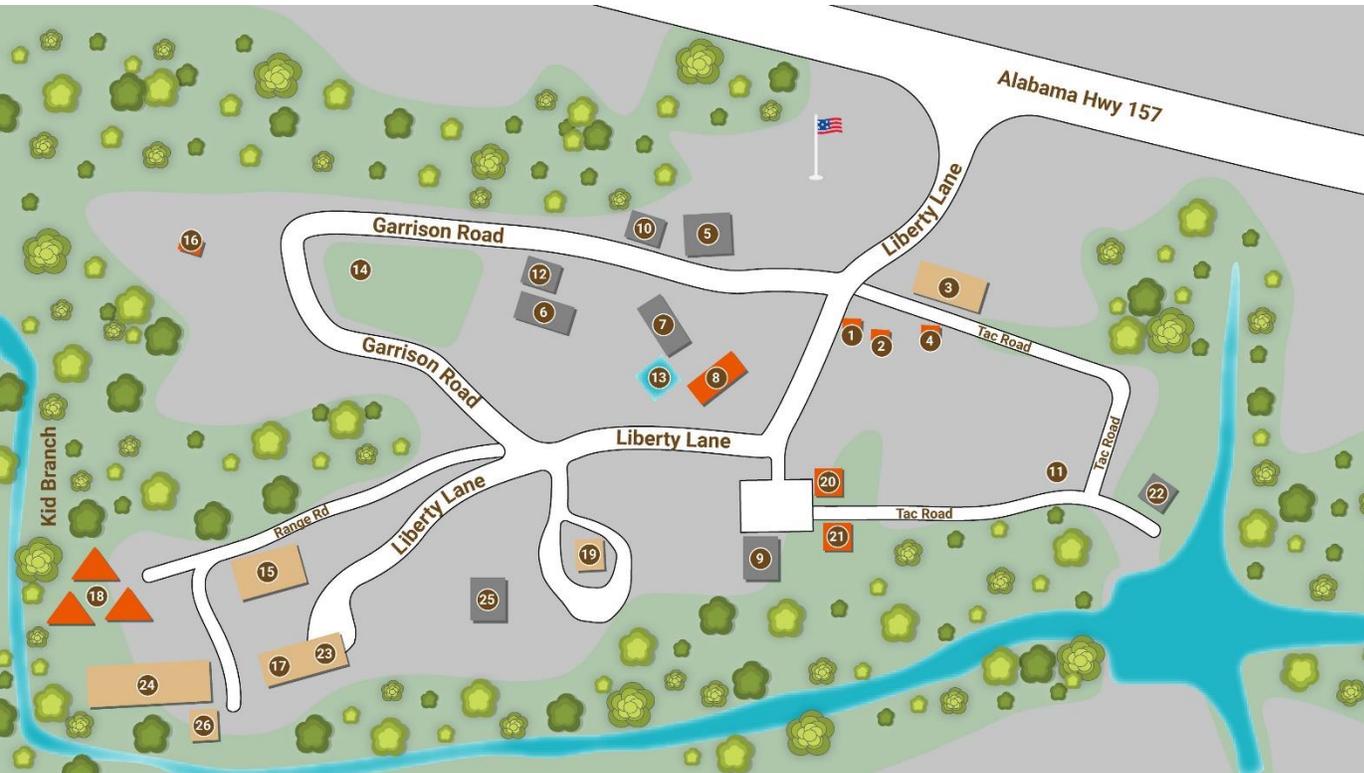
- Posting photos, videos, or images of any kind which could potentially identify patients, addresses, vehicle license plate numbers or any other PHI.
- Sharing confidential or proprietary information about Camp Liberty confidential information, including course materials and exams.
- Online activities which are inconsistent with, or would negatively impact, the EMS Fast-Track reputation, its clinical and community partners or cadre.
- Engaging in vulgar or abusive language, personal attacks, or offensive terms targeting individuals or groups.
- Posting statements which may be perceived as derogatory, inflammatory, or disrespectful toward EMS Fast-Track, its clinical and community partners or cadre
- Do not use the EMS Fast-Track or Camp Liberty logo, trademark or proprietary graphics or photographs of our premises or products without express written consent.

## Time Sheets:

Classroom and clinical rotation hours will be documents through electronic or paper timesheets, as described during orientation to EMS Fast-Track.

## Tobacco

- Camp Liberty is a tobacco-free environment. Tobacco products, including but not limited to cigarettes, cigars, pipes, electric or smokeless cigarettes and chewing tobacco, may not be used on Camp Liberty, except at one of the two Camp Liberty fire pits or in a Privately Owned Vehicle (POV).
- Tobacco products will not be used while in uniform in public. At no time will tobacco products be consumed while in the public view. This includes, but is not limited to hospital grounds, restaurants, stores and while fueling vehicles.
- Tobacco products will not be visible in the uniform (i.e. cigarette packages in shirt pockets, snuff can in pants pockets).
- Personnel using tobacco products are responsible for cleaning up any materials left behind when they are finished.



- CAMP LIBERTY**
- 1 Command Post
  - 2 Arms Room
  - 3 Shoot House
  - 4 Training Office
  - 5 Heritage Hall
  - 6 Democracy Hall
  - 7 Republic Hall
  - 8 Independence Lodge
  - 9 Freedom Hall - Chapel
  - 10 Central Issue Facility
  - 11 Tactical Training Range
  - 12 Maintenance
  - 13 Pool
  - 14 Physical Training Field
  - 15 Amphitheater
  - 16 Obstacle Course
  - 17 Patriot Hall - Dining Facility
  - 18 Forward Operating Base
  - 19 Crawford House
  - 20 Warrior Cottage
  - 21 Responder Cottage
  - 22 Protector Lake House
  - 23 Eagles Landing
  - 24 Marksmanship Range
  - 25 Medical Aid Station
  - 26 Range Control

**CAMP LIBERTY IS PROUD TO OFFER**

# SERVICE TO OTHERS PREP COURSE

A ONE WEEK PHYSICALLY AND MENTALLY INTENSE COURSE WHICH WILL PREPARE MEN AND WOMEN FOR A REGIMENTED CAREER AS:

**POLICE OFFICER**

**FIREFIGHTER**

**MILITARY OFFICER**

**MILITARY ENLISTED**

**MEDIC**

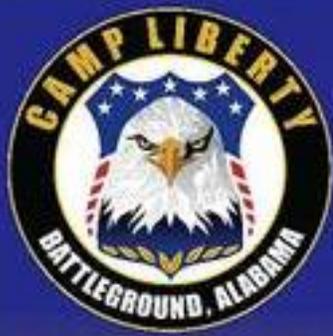
**CORRECTIONS OFFICER**





**CAMP LIBERTY**  
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# CAMP LIBERTY

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WHAT WILL YOU DO THIS SUMMER?

# NOW ENROLLING

YOUNG MEN AND WOMEN  
AGES 13-18

# EXTREME MILITARY CHALLENGE

